**EHS 3110 RESOURCE MANAGEMENT AND HEALTH POLICY (3 CU)**

**Course description:** The course describes the basic management principles including planning, functions/roles of the manager, basic principles of human resource management, management of financial and material resources and key health policies. It positions the student better to participate in the management of environmental health programmes in a decentralized system of governance.

**Course Objectives**

By the end of this course, the student should be able to:

i) Explain the steps of a planning process/cycle.

ii) Explain the management functions.

iii) Describe good financial management principles in environmental health programmes.

 iv) Explain the relationship of environmental health officer with other professionals.

v) Describe functions and tasks involved in Human Resource management.

vi) Conduct needs assessment and prioritize environmental health problems.

vii) Explain the importance of key health policies in health promotion.

**Detailed Course Outline**

* Concepts, definitions, pillars and principles of Primary Health Care.
* Health related policies (decentralization, SWAP)
* Management theories and functions.
* Planning: cycle/process, needs assessment, budgeting
* Health information management systems.
* Human resource management: concepts, definitions, functions and tasks, staff training. obstacles, leadership. job descriptions, norms and standards, coordination of activities, communication, meetings.
* Introduction to costing and costing techniques
* Financial management: principles related to management of an environmental health programme.

**Mode of delivery:**

* Lectures, tutorials

**Mode of Assessment**

- Continuous assessment **(40%)**.

- End of semester exam: MCQ’s, short answer and long assay questions **(60%).**

**Suggested Reading List**

1. Lecture handouts and additional materials on reserve at the MUSPH Resource Centre.

2. Boerma, T. (1991) Health Information for Primary Health Care.

3. Schluter, P. et al. (1992) Health Project Management Guide.

4. Kanani, S. et. (1984) Health Service Management