**MUS 2210 Basic Skills for Music Archivist**

*Description:*

Grounded in both practice and theory, this course will enable students to develop knowledge and skills in archiving music. It is designed to give the student focused knowledge on archival sound, and moving image materials. The course examines both theoretical and practical approaches to archival arrangement and description, identification, preservation, access, appraisal, and storage of audio-visual materials. Methods of preservation and restoration for both analog and digital media are handled. The well-equipped Makerere University Klaus Wachsmann Music Archive will function as a laboratory of training. This course will be co-taught with the East Africa School of Library and Information Science.

***Objectives:***

1. To equip students with archival skills specific to archiving audio-visual materials
2. To develop a broad understanding of archival theory as it pertains to audio-visual materials
3. To gain practical knowledge applicable to work in a music archival environment
4. To offer knowledge of how to handle, care and store audio-visual materials

*Course Outline*

Topic 1: Introduction: What are Sound Archives?

Topic 2: Audio-visual Records as Archival Material

Topic 3: General Principles of Audiovisual Archiving

Topic 4: The Ethnomusicologist and the Sound Archive

Topic 5: Role of Sound Archives Today

Topic 6: Tools of Collecting Music for Archiving

Topic 7: Preservation of Magnetic Media

Topic 8: Care and Handling of CDs and DVDs: A Guide for Archivists

Topic 9: Arrangement and Description of AV Materials

Topic 10: Standards and Guides for Moving Image and Sound Archives Documentation

Topic 11: Archival Appraisal of AV Materials

Topic 12: Archival Access: Ethics of Access

Topic 13: Reformatting, Restoration, and Digital Preservation

Topic 14: Copyright and Sound Recordings

***Learning Outcomes***

1. Equipped with skills required of a person working in a music archive
2. An understanding of the workings of the audio-visual archival theory
3. Ability to handle and care for audio-visual materials

*Methods of Teaching/Delivery*

Lectures, hands-on, assigned readings, group discussion, listening to audio recordings, watching video materials, and demonstrations

*Modes of Assessment*

Course work

* Attendance and participation in class: 5%
* Group assignments: 10%
* Mid-semester test: 10%
* Lab Work: 15%

Final Examination

* Music archival project: 30%
* Written examination: 30%

*Selected Readings*

Davidson, Steven. 1997. “Chapter 7: Videotape Issues and Concerns,” in *Administration of Television Newsfilm and Videotape Collections: A Curatorial Manual.* Los Angeles: American Film Institute; Miami. Louis Volfson II Media History Center.

Edmonson, Ray. 1998. *A Philosophy ofAudiovisual Archives.* Paris:UNESCO.

Riss, Dan. 1993. "Preservation of Magnetic Media.”*Conserve-O-Gram 9/8.*Harpers Ferry, WV: National Park Service.

Seeger, Anthony. 2001. “Intellectual Property and Audiovisual Archives and Collections.” *Folk Heritage Collections in Crisis.*Washington, DC: Council on Library and Information Resources.

. 1986. “The Role of Sound Archives Today.” *Ethnomusicology* 30 (2): 261-276.

Ward, Alan. 1990. *A Manual of Sound Archive Administration.* Aldershot, England: Ashgate.